

National Chengchi University Guidelines for the Human Research Ethics Advisory Committee

Approved by the 649th Administrative Meeting on November 6, 2013

Article 1 To formulate policies for the protection of research participants, promote education, and plan review, National Chengchi University (hereinafter "the University") has established these guidelines in accordance with Article 3 of the University's Guidelines for the Human Research Ethics Governance framework.

Article 2 The tasks of the Human Research Ethics Advisory Committee (hereinafter "the Committee") are as follows:

- 1) Formulate research ethics policies for projects involving human participants at the University.
- 2) Develop measures to enhance the protection of research participants.
- 3) Establish strategies for research ethics review.
- 4) Audit the work of the Research Ethics Review Committee and the administrative office, providing recommendations for improvement.
- 5) Plan and promote research ethics education.
- 6) Administer other matters related to academic ethics at the University.

Article 3 The Committee shall consist of at least seven but no more than thirteen members who shall be appointed by the President of the University. The Vice President for Research and Development shall be an ex-officio member and serve as the Chairperson. The Chairperson and Vice-Chairperson of the Human Research Ethics Review Committee shall be ex-officio members as well. The Chairperson shall select the remaining members and recommend them to the President for appointment. Members shall be experts in ethics, law, social sciences, and/or behavioral sciences. Members may be employed by the University or otherwise employed in relevant fields. The term of committee members is two years, with the possibility of re-appointment as deemed appropriate by the Chairperson and President.

Article 4 Guidelines not covered in this document shall be governed by other relevant laws and regulations as necessary.

Article 5 These guidelines shall be implemented after approval by the administrative meeting of the University and shall be revised in the same manner hereafter.