

# National Chengchi University Human Research Ethics Committee

## Review Services, Fee Information

Approved by the 657th Administrative Meeting on March 4, 2015  
 Referenced by the Cheng, Yen-Fa Letter No. 1040006666, March 17, 2015  
 Revisions of Article 4 and annex approved at the 704th Administrative Meeting on August 5, 2024

- Article 1 The Human Research Ethics Committee of National Chengchi University (hereinafter “the Committee”) and the Research Ethics Administration Office of National Chengchi University (hereinafter “the Office”) have established these standards for research ethics review services. These standards were put in place to facilitate the sustainable operation of the organization as to continue to ensure the protection of research participants.
- Article 2 The Committee's review services are divided into three categories: full-board review, expedited review, and exempt review. Each type of review is conducted according to the Committee's standard operating procedures.
- Article 3 Review charges are assessed according to the Committee’s charge standards table (see attached table).
- Article 4 The payment methods are as follows:
1. Applications must first be submitted to the Office in order to determine the type of review. After the review type is determined, the applicant will be notified to pay the charge. The review fee must be paid within three days of notification. If the applicant fails to pay within the deadline, the project will not be reviewed.
  2. For reviews of cases by university faculty, charges are initially based on the standards for projects with external funding. If it is confirmed that there is no external funding, the charge will be adjusted to the standard for unfunded projects, and the difference will be refunded with official document approval.
- Article 5 These regulations shall be implemented after approval by the administrative meeting of the University and shall be revised in the same manner hereafter.

### Review Services Fees of the Human Research Ethics Committee, National Chengchi University

(Unit: NTD)

Project Category	Review Type		
	Full-board Review	Expedited Review	Exempt Review
1. NCCU master's and doctoral thesis projects (including College Student Research Scholarship, NSC) <small>Note</small>	3,500	2,500	1,500
2. NCCU internal projects, self-initiated by faculty/staff/student projects, or projects without external funding	5,000	3,500	2,000
3. External projects or collaborative projects with other institutions, NCCU faculty/staff/student, with external	19,500	14,500	2,500

Project Category	Review Type		
	Full-board Review	Expedited Review	Exempt Review
funding (not accepted for external students)			
4. Company's, profit organization's or survey research company's projects	30,000	20,000	5,000
5. Amendment of category 1 to 3		1,000 (fees are charged for amendment each time since the 4th amendment )	
Amendment of category 4		2,000 (fees are charged for amendment each time since the 4th amendment )	
6. Withdrawing projects prior to a review after submission		1,000	
7. Administrative amendments, Mid-term Reviews, Adverse event reporting, Final Reviews, Applications for ethics review reconsideration		Fees are not required	
Note: Master's and doctoral thesis projects with external funding will be charged according to the standards outlined in category 3.			