

National Chengchi University Guidelines for Study Group Subsidies

Passed on September 20, 2006 during the Research and Development Meeting
Amendments to Articles 3 and 7 approved on March 12, 2008 during the 22nd Research and Development Meeting
Amendments to Articles 8 and 9 approved on March 23, 2011 during the 35th Research and Development Meeting and
on May 27, 2011 during the 3rd meeting of the 6th University Endowment Fund Management Committee

- Article 1 National Chengchi University has established these Guidelines to fund and encourage faculty members and researchers in the formulation study groups, create opportunities for academic exploration and exchange, and facilitate the accumulation of knowledge in academic research.
- Article 2 Application is open to all NCCU faculty members and researchers.
- Article 3 Organizers of study groups can apply by completing one copy each of the study group application and study plan and submitting the completed forms to the Office of Research and Development. A study group shall consist of three full-time NCCU faculty members or researchers at minimum, who may then recommended a number of graduate students (masters and doctoral) and postdoctoral researchers to the group. Members of a study group may come from different departments, colleges, and universities; however, no more than one third of the members may be off-campus personnel.
- Article 4 Study groups are generally scheduled to meet over a period of six months, and may meet no less than six times during that period.
- Article 5 Study group plans will be considered in the review process. Plans shall include the following information:
1. Objective
 2. Reading list
 3. Method of discussion
 4. Schedule planning
 5. Anticipated results and other details
- Article 6 Subsidies are available for up to NT\$25,000 per period in principle. Subsidies may be used to pay for book purchases, photocopying, stationery, transport, meals (meeting sign-in sheets required), and appearance fees for off-campus parties in accordance with the actual charges incurred.
- Article 7 Each study group subsidized under these Guidelines will be required to present one progress report within one month after the start of project implementation. The results of said progress report will serve as the basis for deciding whether the group is eligible for receiving subsequent subsidies. ORD may also make the study room outcomes available to the public on its website.
- Article 8 The funding needed under these Guidelines shall be provided by the five self-financed sources of the NCCU Academic Fund.
- Article 9 These Guidelines have been implemented with the approval of the Research and Development Meeting and the University Endowment Fund Management Committee. The same procedure shall apply to any subsequent amendments.